

GRANT

TO SUPPORT MEN'S SHEDS
RUNNING COSTS



Application Form

Applications Open 01 Feb 2024
Application Closes 30 April 2024

This Grant has been kindly funded by the Department of Rural and Community Development.



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Project Ireland
2040



An Roinn Forbartha
Tuaithe agus Pobail
Department of Rural and
Community Development

Grant to Support Men's Sheds Running Costs – Application Form

The Grant

In November 2023 Minister for Rural and Community Development, Heather Humphreys TD announced a new €1 million Fund to support Men's Sheds across the country.

Under the initiative, grants of up to **€3,000** will be provided to **Men's Sheds** across the country. The funding is designed to assist Men's Sheds with their running costs such as their heating, electricity, utility and insurance bills. This funding builds on last year's fund of €800,000 to support Men's Sheds.

Qualifying timeframe

Qualifying Receipts and Invoices must be dated **from 01/05/2023 to 30/04/2024**

Three ways to apply

1. Online at menssheds.ie
2. Download and print the application form from menssheds.ie – then email the application form along with scanned receipts to grants@menssheds.ie
3. Call 0818 900 800 and request a form be sent by post to the shed.
Send the completed form and receipts to:

Irish Men's Sheds Association
Unit 6,
12 O'Carroll Street
Tullamore
Co. Offaly

Please attach all receipts in the order they are listed on the application, and return with the completed form

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Guide to Eligible Expenditure

(this list is a guide only and is not exhaustive)

Eligible Expenditure	Non-Eligible Expenditure
Overheads	Capital Spending
Electricity Supply	Building developments, Adaptations or Extensions
Gas Supply	
Heat/Light	Tools & Equipment
Phone/Wifi connection	Training
TV License	Day Trips/Transport
Rent/Lease	Functions/Events
Insurance	
Rates (Water & Premises)	
Equipment Repairs	
PAT Testing	
Sundries (general recurring costs)	
Materials	
Wood	
Metal	
Art & Crafts Materials	
Office supplies and general office stationery.	
Replacement parts for machines and tools ie. guards/blades, drill bits etc.	

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1. SHED DETAILS

SHED DETAILS	
Name of Men's Shed:	
Primary Contact Person:	
Primary Contact Mobile Phone:	
Email Address of primary contact:	
Secondary Contact Person:	
Secondary Contact Mobile Phone:	
Email Address of Secondary contact:	
Shed Postal Address:	
Shed County:	
Shed Eircode:	
Shed Email (if different from above):	
Shed Phone Number:	
Shed Opening Days/Times:	
Website or Facebook page of shed:	
Number of Members:	
Shed Activities:	
Age Category of Members:	

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2. BANK DETAILS

Please enter the details for the bank account you would like your payment made into. You must have an Irish or SEPA-reachable bank account SEPA-reachable bank account information can be found [here](#).

Please note that you should double check your Bank Details once entered.

The onus is on you to ensure that all details are correct. All details requested, including specific name on Bank Account (regardless of whether this is the same as applicant name) MUST be completed to enable the payment to be made.

Incorrect details may result in failure of payment.

BANK DETAILS	
Bank/Credit Union Name	
Bank/Credit Union Branch	
Bank/Credit Union Address	
Name on Bank/Credit Union Account	
Bank/Credit Union Account number	
Sort Code	
BIC Code	
IBAN	
<i>*(An International Bank Account Number - or IBAN - is used worldwide to identify individual accounts. You should be able to find your IBAN on your bank account statement or you can contact your bank for confirmation of this number)</i>	

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3. Insurance & Governance

Every Shed must have the following:

Adequate Governance

(Please confirm with a tick below that each of these minimum requirements is in place – if your shed needs help or templates contact your local volunteer or info@menssheds.ie)
Failure to comply with adequate governance will result in non-eligibility for the Grant.

Adequate Insurance

(Please provide details of your shed's insurance and policy number below)

INSURANCE & GOVERNANCE	
Insurance Company	
Policy Number	
Renewal Date	
Requirement	Confirm with a tick
Shed Committee or similar governing body in place	
Constitution or similar	
Date of last AGM (Annual General Meeting)	
Code of Conduct/Ground Rules or similar (can be part of constitution)	
Adherence to good Governance & Accountability	
Please tick this box if you would <i>NOT</i> like to be included in our Sheds Database	
Please tick this box if you would <i>NOT</i> like to receive updates from the IMSA	

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GDPR (Data Protection)

The information you share with us about your shed contact details is used by us to administer your shed's application and it is also published on our website under our 'Find a Shed' directory <http://menssheds.ie/shed-directory/>. The Find a Shed directory lets people check if there is a shed in their local area and gives them the details of who to contact if they are thinking about joining. For this reason, it is important that you let us know if your shed contact details change during the year so we can make sure that the directory stays up to date. We will only use your information in connection with our administration of the Sustainability Grant and of your shed membership.

Privacy Statement

- IMSA is committed to protecting and respecting your privacy and employs appropriate technical and organisational measures to protect your information from unauthorised access.
- IMSA will not process your personal data for any purpose other than that for which they were collected.
- Personal data may be exchanged with other Government Departments, local authorities, agencies under the aegis of the IMSA, or other public bodies, in certain circumstances where this is provided for by law.
- IMSA will only retain your personal data for as long as it is necessary for the purposes for which they were collected and subsequently processed.
- When the business need to retain this information has expired, it will be examined with a view to destroying the personal data as soon as possible, and in line with IMSA policy.

We encourage each Shed member to sign up to and visit our websites regularly, www.menssheds.ie / www.malehealth.ie to keep up to date with new information and advice and interact with other Men's Sheds throughout the country. Follow us on Facebook (Irish Men's Sheds Association) and Twitter (@Irishsheds).

Please Return your completed form, receipts, and invoices to:

Irish Men's Sheds Association

Unit 6,

12 O'Carroll Street

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Or by email to grants@menssheds.ie

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